

PACER Account Information Required

In the coming months, improvements to the PACER system will include the addition of a self-service login retrieval and password reset feature. Once this feature is in place, all PACER accounts will be required to have a valid email address, security question/answer, and a date of birth on file. Please take a moment to verify that your PACER account contains the required information. Follow these steps:

- 1) Go to www.pacer.gov and log in to **Manage My PACER Account**.
- 2) Under Maintenance Options, select **Set Security Information**.
- 3) Add any missing information, including **email address, security question & answer, and date of birth**; then click **Submit**.

For those who share accounts, this is also a good time to consider converting to firm billing using a PACER Administrative Account. This account allows you to provide an individual account to each PACER user within your organization and still receive a single bill. For more information, go to http://www.pacer.gov/reg_firm.html.

If you need assistance with these updates, please call the PACER Service Center at (800) 676-6856, or email us at pacer@psc.uscourts.gov.

PACER Balance Information

Did you know you can check up-to-the-minute PACER usage and costs any time you are logged in to PACER or CM/ECF? These sites contain a Billing History option that, when selected, brings up the screen shown on the right, which allows you to access usage and balance information from all court sites you have visited. Billing is centralized so the information obtained under Billing History is the same at all sites.

The default is All Courts, which is appropriate for obtaining your details and balance for all sites. Select the option "This Quarter" to obtain your balance since the last quarterly billing.

The location of the Billing History option is as follows:

Appellate CM/ECF: Billing History

Bankruptcy & District CM/ECF: Utilities -> Review Billing History

PACER Case Locator: My Account -> Billing History



BILLING HISTORY

User

Court All Courts
 PACER Case Locator

Date Range 04/01/2013 to
Transactions prior to 03/01/2012

Sort Order Transaction Date

Options Summary
 Download

Today
This Week
This Month
This Quarter

Questions or Comments regarding information in the announcement?

Email pacer@psc.uscourts.gov or call (800) 676-6856

Enhancements to PACER Case Locator Results

Those who use the PACER Case Locator to locate bankruptcy case files will notice the following recent changes.

- ◆ Attorney role (aty) is now indicated in the results for bankruptcy party name searches.
- ◆ Alias records are now returned on SSN/ITIN or Tax ID/EIN searches for cases in which the debtor has an alias.
- ◆ Debtor Disposition values are now displayed in a new column in the results for bankruptcy cases for which a disposition exists.

The PACER Case Locator (www.pcl.uscourts.gov) is a national index for U.S. district, bankruptcy, and appellate courts. The system serves as a locator index for PACER. Use the PACER Case Locator to conduct nationwide searches to determine whether or not a party is involved in federal litigation.

Bankruptcy Statistics Now Available on uscourts.gov

Some popular bankruptcy reports are now available free-of-charge on uscourts.gov. If you currently access reports about bankruptcy filings (U.S. Bankruptcy Tables F-2 and F-5a), you may have noticed that the most current reports are no longer available. Access to the latest reports has been moved to the Judiciary's main website, uscourts.gov. Just click on "Statistics" from the uscourts.gov home page and select "Bankruptcy Statistics" to view the reports.

Some older reports are still available through PACER at the standard fee of 10 cents per page.

PACER Policy Reminder

Public Access to Court Electronic Records is supported by user fees. Any attempt to collect data from PACER in a manner that avoids billing is strictly prohibited and may result in criminal prosecution or civil action. PACER privileges will be terminated if, in the judgment of judiciary personnel, they are being misused. Misuse includes, but is not limited to, using an automated process to repeatedly access those portions of the PACER application that do not assess a fee (e.g., calendar events report or case header information) for purposes of collecting case information.

General Information

The PACER Service Center hours of operation are 8:00 AM to 6:00 PM Central time, Monday through Friday. The service center will be closed for Federal holidays including:

- Labor Day, September 2
- Columbus Day, October 14
- Veterans Day, November 11
- Thanksgiving Day, November 28
- Christmas Day, December 25

Billing Information

- ◆ The PACER Service Center accepts Discover, VISA, MasterCard, and American Express. Log in to Manage My PACER Account at www.pacer.gov to pay by credit card.
- ◆ The PACER Service Center's Federal Tax ID Number is 74-2747938.
- ◆ A fee of \$53 will be assessed if your payment is returned.
- ◆ Receipts for the most recent payment made to a PACER account can be accessed online. Log in to Manage My PACER Account at www.pacer.gov then select Check Balance.
- ◆ Accounts with credit cards on file will be autobilled up to 7 days prior to the due date.